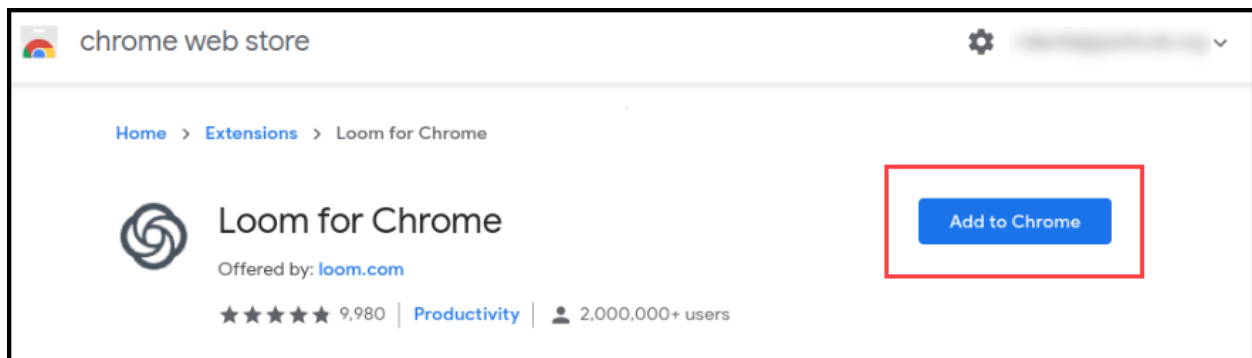




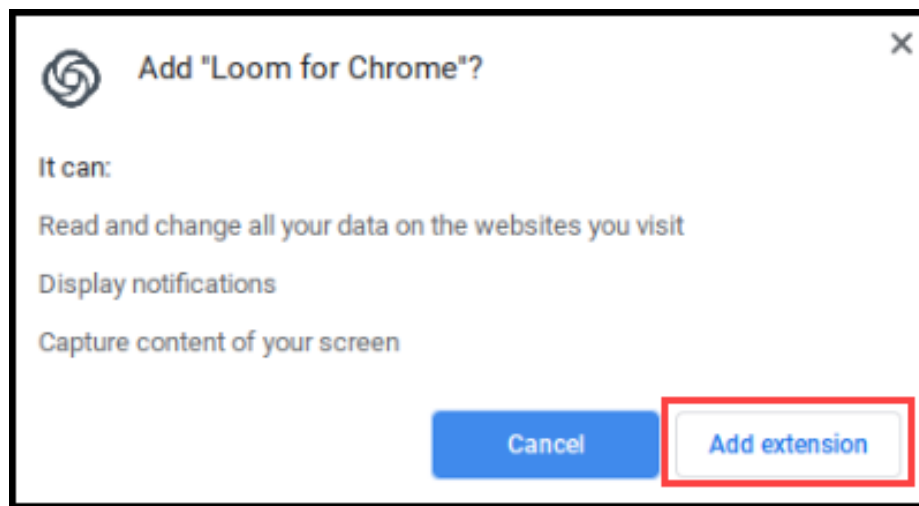
# Adding Chrome Extensions


## Installing an Extension

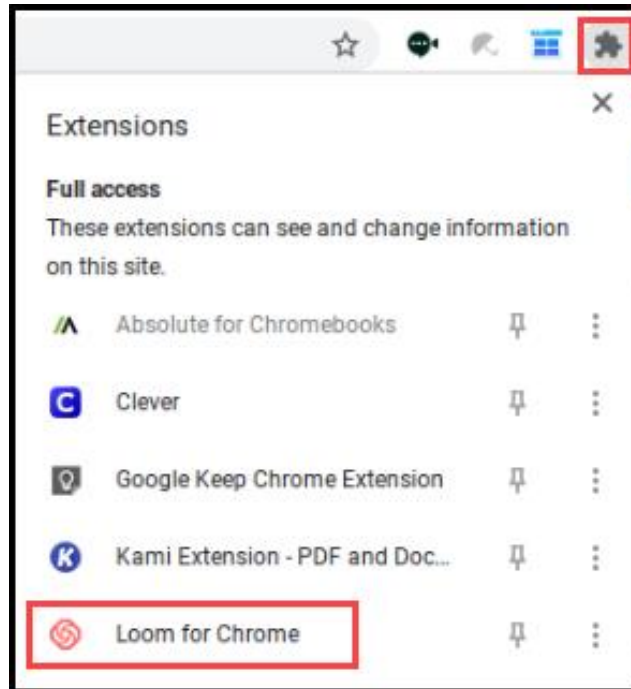
1. Open the Chrome Web Store (<https://chrome.google.com/webstore>).
2. Find and select the extension you want (we will use **Loom for Chrome** for this example).
3. Click the **Add to Chrome** button.



4. Some extensions will let you know if they need certain permissions or data. To approve, click the **Add extension** button. **Important:** Only Extensions that have been approved by JPS can be installed.





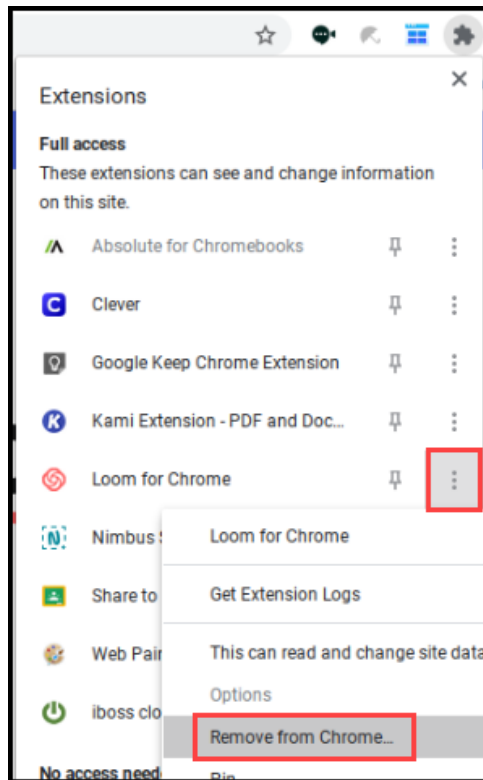
5. To use manage the extension, at the top to the right of the address bar, click **Extensions**  and then click on the Loom extension to see the options. To pin the Loom extension, click on the thumbtack next to the extension to make it turn blue.



## Removing an extension

**Important:** Extensions or applications that have been force installed by the G Suite administrator cannot be removed by the end user.

1. To uninstall the extension, at the top to the right of the address bar, click **Extensions**  and then click on the  next to the extension you want to uninstall. Choose **Remove from Chrome** from the list.



2. Click the **Remove** button in the verification window.

